



Arnold Schwarzenegger
Governor

February 16, 2010
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Ms. Elaine Craig, Executive Director
Madera County Department of Education
Employment Training Office
209 East 7th Street
Madera, CA 93638

Dear Ms. Craig:

AMERICAN RECOVERY AND REINVESTMENT ACT
PROGRAM REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2009-10

This is to inform you of the results of our review for Program Year (PY) 2009-10 of the Madera County Workforce Development Office's (MCWDO) activities funded by the American Recovery and Reinvestment Act of 2009 (ARRA). We focused this review on the following areas: program administration, local level monitoring, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and program operations including ARRA activities and participant eligibility.

This review was conducted by Mr. Dave Ajirogi from January 4, 2010 through January 7, 2010.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by MCWDO with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with MCWDO representatives, service provider staff, and WIA participants. In addition, this report includes the results of our review of sampled case files, MCWDO's response to Sections I and II of the ARRA Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2009-10.

BACKGROUND

For PY 2009-10, MCWDO was allocated: \$443,249 to serve 296 adult participants; \$962,884 to serve 292 youth participants; and \$762,345 to serve 123 dislocated worker participants.

For the quarter ending December 13, 2009, MCWDO reported the following expenditures for its ARRA funded activities: \$325,626 for adult participants; \$785,929 for youth participants; and \$289,994 for dislocated worker participants. In addition, MCWDO reported the following enrollments: 205 adult participants; 139 youth participants; and 104 dislocated worker participants. We reviewed case files for adult, dislocated worker and youth of the 38 participants enrolled in ARRA funded activities as of January 4, 2010 through January 7, 2010.

PROGRAM REVIEW RESULTS

We conclude that, overall, MCWDO is meeting applicable WIA requirements concerning its program operations.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is MCWDO's responsibility to ensure that its systems, programs, and related activities comply with the WIA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain MCWDO's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Ms. Mechelle Hayes at (916) 654-1292.

Sincerely,



JESSIE MAR, Chief
Compliant Monitoring Section
Compliance Review Office

cc: Greg Gibson, MIC 50
Jose Luis Marquez, MIC 50
Daniel Patterson, MIC 45
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